



## Traffic Engineering and Parking Divisions

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Dear Property Owner/Rental Agent:

### Re: City's Residential Permit Parking Program

As you may be aware, the City has a residential permit parking program that allows a resident to purchase a permit that enables the resident to park on a designated street longer than the posted two-hour parking restriction. To obtain this permit, a resident must verify his/her residence in the area for which the resident is applying for a permit. This verification of residence must be through a copy of a lease ***signed by both the landlord/agent and resident.***

In the past, we have had instances in which the resident presents us with a lease that has not been signed by the property owner/rental agent. Accordingly, we are using this opportunity to remind you of our requirement for residents applying for a residential parking permit to show us a ***signed*** lease as proof of residence.

Whatever you can do to assist residents of your rental properties would be appreciated. Thank you for your cooperation.

City Parking Division